



# Netaji Subhas

ICAR International Fellowship



## USER MANUAL



<https://education.icar.gov.in/NetajiSubhasNotification>

Design and Developed by  
**ICAR-Indian Agricultural Statistics Research Institute, New Delhi**  
Under the guidance of  
**Agricultural Education Division ICAR, New Delhi**

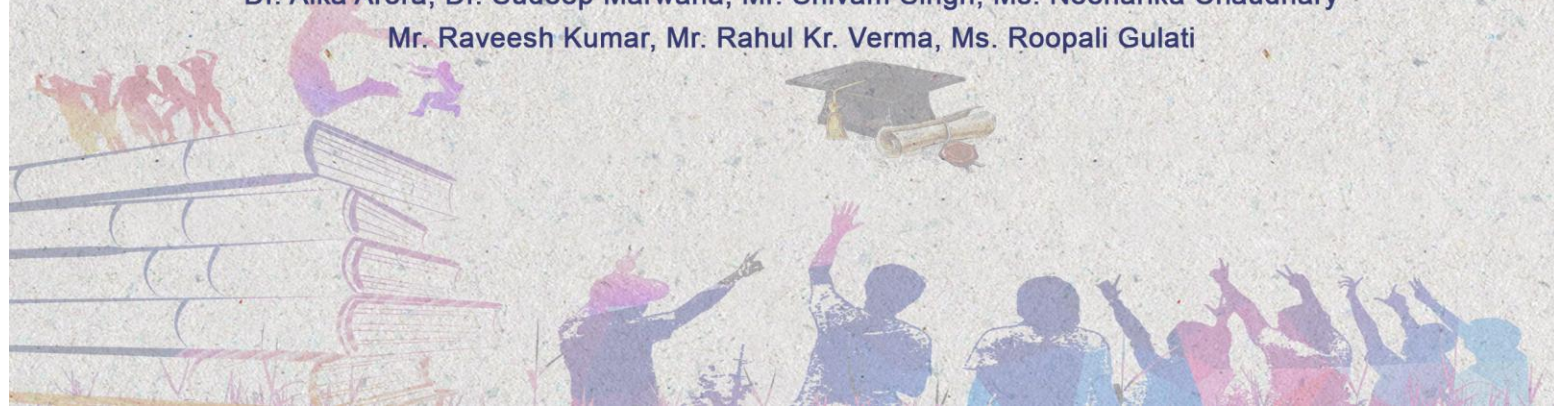
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# 1. Introduction

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Indian Council of Agricultural Research (ICAR) in its continued efforts towards enhancing and sustaining the standards, quality and relevance of higher agricultural education in the country has instituted International Fellowships with dual purpose of:

- (i) Human resource development in cutting edge technologies, and
- (ii) Demonstrating the strength of Indian agricultural system in the world. The objective is to develop competent human resource that are trained in the identified best laboratories in the world (for Indian candidates) and similarly expose overseas candidates to the best Indian Agricultural Universities (AUs) in the ICAR-AU system (comprising of State Agricultural Universities, Central Agricultural Universities (CAUs), ICAR-Deemed Universities, Allahabad Agricultural Institute-DU, Central Universities having agricultural faculty) for creating a pool of scientist-envoys for enhanced future co-operation.

## 2. Registration Form

- Fill in the Fellowship Registration Form (Figure 1&2) by entering User Personal and Contact information, Address details.

The screenshot shows a web browser window with the URL `education2.icar.gov.in/FellowShip/registration`. The page title is "Fellowship Registration Form". The form is divided into several sections:

- Personal Information:**
  - Title\* (Dropdown: Select)
  - First name\* (Text: First Name)
  - Middle name (Text: Middle Name)
  - Last name (Text: Last Name)
  - Sex\* (Dropdown: Select)
  - Date of birth\* (Text: dd-mm-yyyy)
- Postal address details:**
  - Country\* (Dropdown: --Please select--)
  - State\* (Dropdown: Select)
  - City\* (Text: Select)
  - Pincode\* (Text: Pincode)
  - Postal address\* (Text: Postal Address)
- Permanent address details:**
  - same as postal address
  - Country\* (Dropdown: --Please select--)
  - State\* (Dropdown: Select)
  - City\* (Text: Select)
  - Pincode\* (Text: Pincode)
  - Permanent home address\* (Text: Permanent home Address)
- Contact details:**
  - Country code\* (Text)
  - Mobile number\* (Text)

At the bottom right, there is a watermark "Activate Windows" and a note: "Email ID (All the correspondence will be sent with this email)\*".

Figure 1. Fellowship Registration Form (Part-1)

education2.icar.gov.in/FellowShip/registration

Pincode  
Permanent home Address

Contact details:

Country code \*  
Select Code

Mobile number \*  
Mobile Number

Email ID (All the correspondence will be sent with this email)\*  
shivamcs579@gmail.com

Father's/Guardian's name:\*  
Father's/Guardian's name

His relationship to applicant:\*  
His relationship to applicant

Occupation:\*  
Occupation

Father's/Guardian's nationality:\*  
Nationality

Father/Guardian's address:\*  
Father/Guardian's address

Student nationality\*  
Nationality

Country of residence\*  
--Please select--

Password \*  
.....

Confirm password \*  
Confirm Password

Enter Answer  998 - 28 = ?

Register

Activate Windows  
Go to Settings to activate Windows.

Figure 2. Fellowship Registration Form (Part-2)

After completely filling the Fellowship Registration Form & Successful Registration, user will be redirected to the Login Page as shown in Figure 3.

### 3. Login Page

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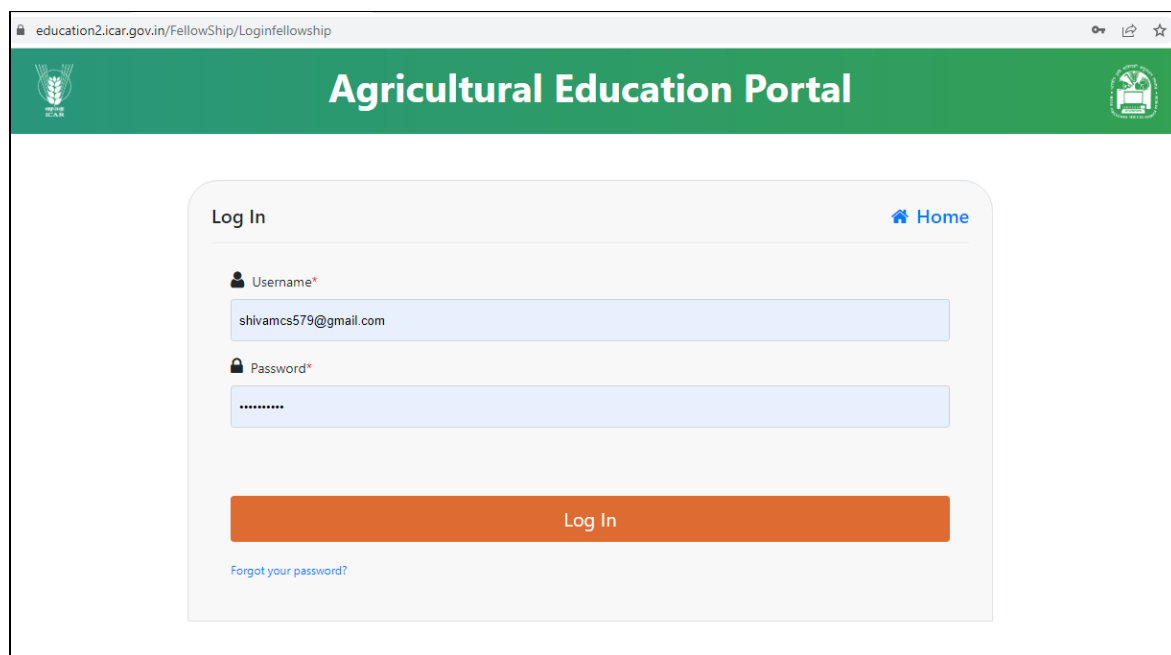


Figure 3. Login Page

- For login into the portal ,enter the E-Mail Id used for registration in Username textbox and its Password
- Now click on Log In button.

## 4. Options after Login

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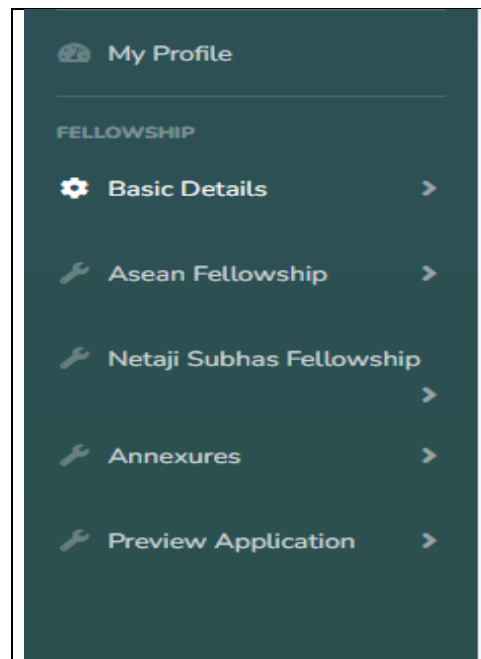


Figure 4. Menu Options after Login

- After Login User has following Menu options for filling Application:
  - Basic Details – This Module is common for all fellowship applications
  - Netaji Subhas Fellowship –This module has web forms related to Information required to fill Netaji Subhas Fellowship
  - Annexure
  - Preview Application

## 5. Basic Details

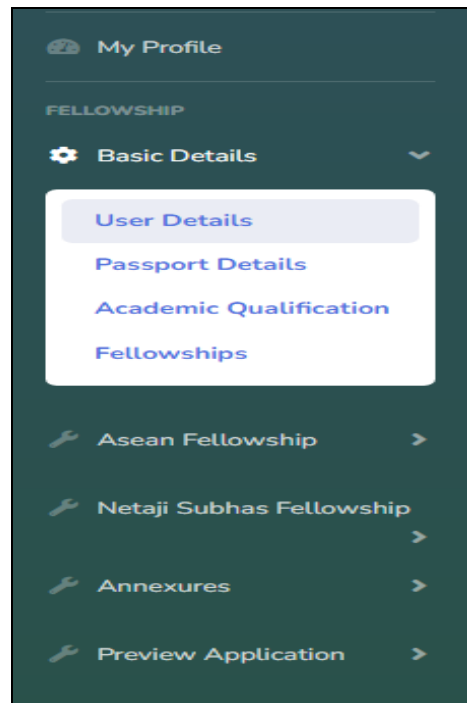


Figure 5. Options under Basic Details

- After clicking on the Menu option “Basic Details”, various menu options will open as shown in Figure 5.

### 5.1 User Details

- Click on the option “User Details” from menu option.

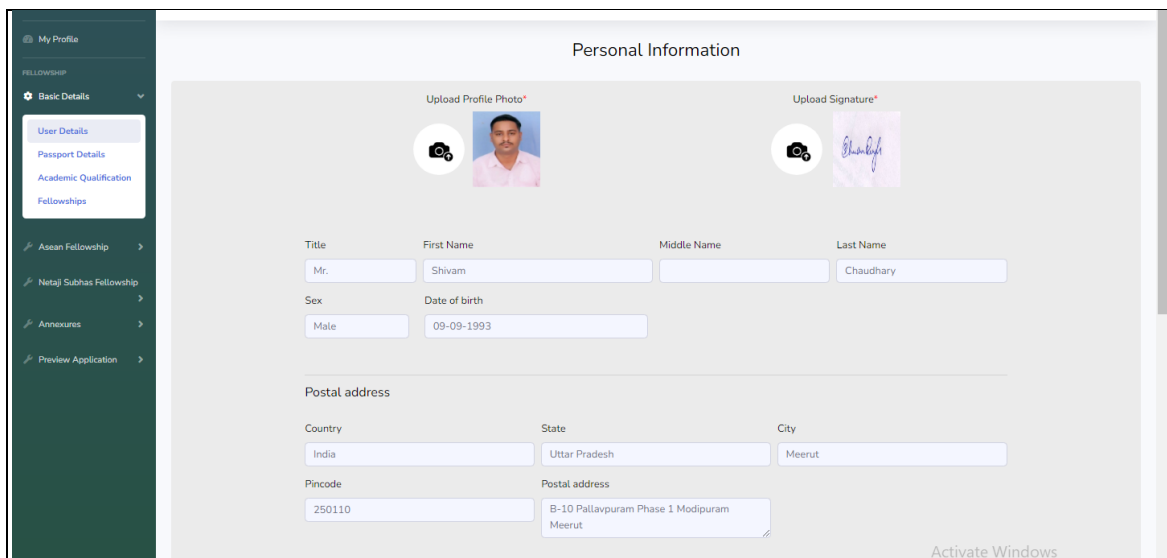
A screenshot of the 'User Details' form. The title is 'Personal Information'. There are two upload sections: 'Upload Profile Photo\*' with a camera icon and a photo of a man, and 'Upload Signature\*' with a camera icon and a signature. Below these are input fields for 'Title' (Mr.), 'First Name' (Shivam), 'Middle Name' (empty), and 'Last Name' (Chaudhary). There are also fields for 'Sex' (Male) and 'Date of birth' (09-09-1993). A 'Postal address' section contains fields for 'Country' (India), 'State' (Uttar Pradesh), 'City' (Meerut), 'Pincode' (250110), and 'Postal address' (B-10 Pallavpuram Phase 1 Modipuram Meerut). An 'Activate Windows' watermark is visible in the bottom right corner.

Figure 6.1. User Details Part 1



Figure 6.2. User Details Part 2

- After clicking on “User Details”, a page as shown in Figure 6.1 and 6.2 will open.
- Information will come pre filled from “Fellowship Registration Form”.
- Also, **upload the photo and signature** in the form.
- These details are common for all the fellowship schemes.

## 5.2 Passport Details

- Click on the option “Passport Details” from menu option.

Figure 7. Passport Details

- Fill in the details of Passport like passport details, place of issue, date of issue, date of expiry etc.
- Upload a copy of passport.
- User can also edit the details if there is any change or if anything is wrongly filled.
- After completely filling click on the submit button.

### 5.3 Academic Qualification

Education Qualification

Academic qualifications obtained by **Class-X onwards**(Attach copies of documents)

S.No	Degree	University/Institution	Year	Subjects	Result Type	Result	Documents Upload
1	High School (Class-X)*	sasds	1967	ddd	CGPA	94.4	Choose File N Marksheet X
2	Intermediate (Class-XII)*	sdaff	2020	ggg	CGPA	81	Choose File N Marksheet XII
3	Bachelor's		-Select-		Select		Choose File N
4	Master's		-Select-		Select		Choose File N
5	Other's		-Select-		Select		Choose File N

Edit Submit Next

Activate Windows  
Go to Settings to activate Windows.

Figure 8. Education Qualification

- In this section, User fills Educational Qualification details like High School, Intermediate, Bachelor's, Master's or any other qualification.
- User needs to upload documents of the educational qualification.
- After filling all the details click on the submit button and move further to next category that is "Fellowships".

## 5.4 Fellowships

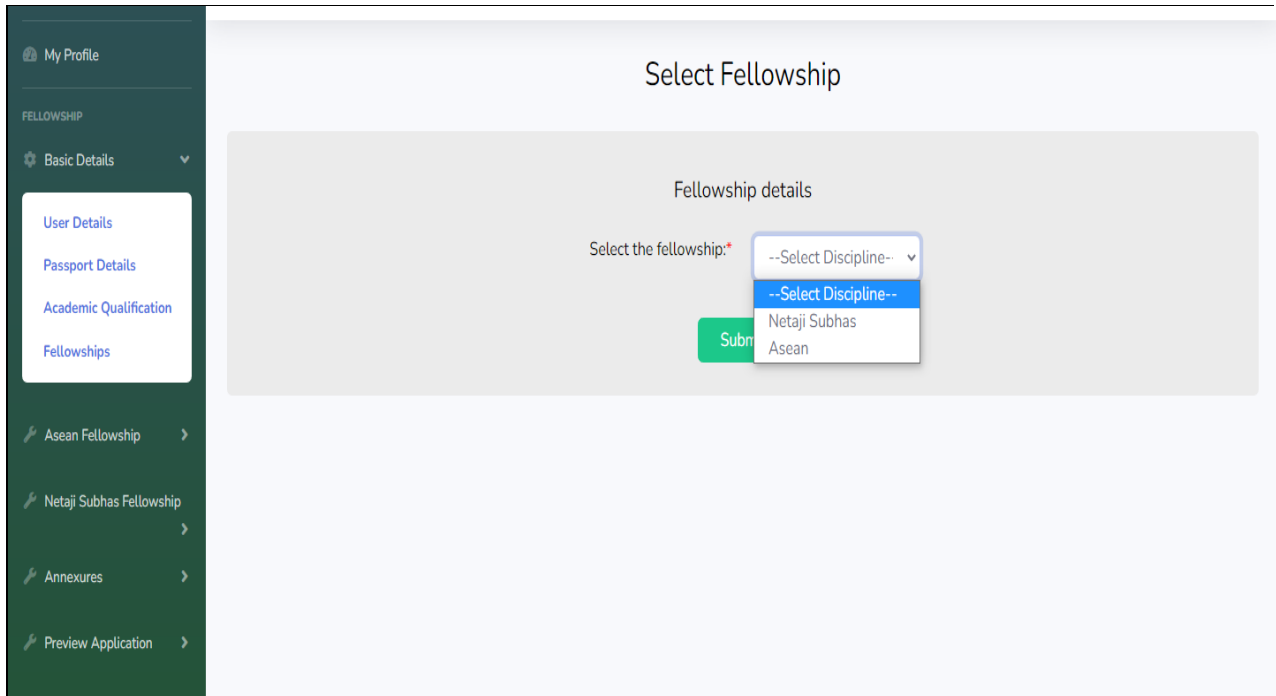


Figure 9. Choose Fellowship

- From the Fellowship dropdown, User selects the fellowship for which he is applying (“Netaji subhas” or “Asean”).
- Depending upon the Fellowship option user selects, the corresponding options for filling Application form will open up.

## 6. Netaji Subhas Fellowship

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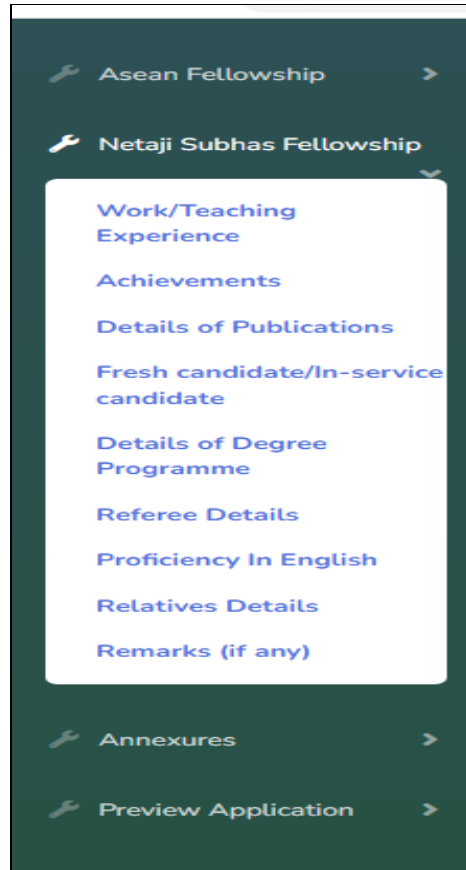


Figure10. Menu Options under Netaji Subhas Fellowship

- After clicking on the option “Netaji Subhas Fellowship” available menu options will open as shown in Figure 9.

### 6.1 Work/Teaching Experience

- Click on Work/Teaching Experience from the menu.

The screenshot shows the 'Work / Teaching Experience' form within the Netaji Subhas - ICAR International Fellowship application portal. The form includes fields for Name of Organisation, Designation, From (dd-mm-yyyy), TO (dd-mm-yyyy), Address, and Remarks. There is also an 'Upload Proof' section with a 'Choose File' button and a 'No file chosen' message. At the bottom of the form are 'Submit' and 'Next' buttons. On the right side, there is a vertical menu of buttons for other sections: Work / Teaching Experience, Achievements, Details of Publications, Fresh candidate/In-service candidate, Details of Degree Programme, Referee Details, Proficiency in Language, Relatives Details, and Remarks. The left sidebar shows the navigation menu with 'Netaji Subhas Fellowship' selected and 'Work/Teaching Experience' highlighted.

Figure 11. Work/Teaching Experience

- In this form kindly fill all the details regarding your Work Experience and Teaching Experience like Name of Organization, Designation, Address, Duration etc.
- Also, upload the proof of experience.
- After filling, all the details submit the form.

## 6.2 Achievements

The screenshot shows the 'Achievements(Awards/Honours/Scholarships)' form within the Netaji Subhas - ICAR International Fellowship application portal. The form includes fields for Type of Achievements (a dropdown menu), Name, Year (a dropdown menu), and Remarks. There is also an 'Upload Proof' section with a 'Choose File' button and a 'No file chosen' message. At the bottom of the form are 'Submit' and 'Next' buttons. On the right side, there is a vertical menu of buttons for other sections: Work / Teaching Experience, Achievements, Details of Publications, Fresh candidate/In-service candidate, Details of Degree Programme, Referee Details, Proficiency in Language, Relatives Details, and Remarks. The left sidebar shows the navigation menu with 'Netaji Subhas Fellowship' selected and 'Achievements' highlighted.

Sr.No	Type of Achievements	Name	Year	Remarks	Document	Action
1	Awards	Celebration award	0	Good	View	Delete
2	Scholarships	adds	0	Good	View	Delete

Figure 12. Achievements

- Enter the details of your achievements till date like Type of Achievements, Name, and Year etc.
- Also, upload the proof of User achievements as well if any.
- User uploaded achievements will be displayed in the table below the form and User will have the option to delete and view the document uploaded.
- Click on the submit button and move forward to the next category that is “Details of Publications”.

### 6.3 Details of Publications

- In this page, User enters the details of the publications like Year of publication, Authors, Name of Journal, year etc.
- Upload the publication documents

Netaji Subhas - ICAR International Fellowship

Details of Publications

Title of Publication:  Authors:

Name of Journal:  Year:

Journal ID:  NAAS Score:

Upload Proof (only pdf, size less than 4 mb)  
 No file chosen

Sr.No	Title of Publication	Authors	Name of Journal	Journal ID	NAAS Score	Year	Document	Action
1	NA	NA	NA	NA	0	0	View	Delete

Figure 13. Details of Publications

- User uploaded publications will be displayed in the table below the form and User will have the option to delete and view the document uploaded.
- After filling the entire form, click on the Submit button to move forward to next page, that is “Fresh Candidate/In-Service Candidate”.

## 6.4 Fresh Candidate/In-Service Candidate

The screenshot shows the application form for the Netaji Subhas - ICAR International Fellowship. On the left is a dark green sidebar with a 'My Profile' icon and a 'FELLOWSHIP' section containing links for 'Basic Details', 'Asean Fellowship', 'Netaji Subhas Fellowship', 'Annexures', and 'Preview Application'. The main content area is titled 'Netaji Subhas - ICAR International Fellowship' and contains a form titled 'Fresh candidate / In-service candidate (Tick one)'. This form has two radio buttons: 'Yes' and 'No'. To the right of the form is a vertical stack of buttons: 'Work / Teaching Experience', 'Achievements', 'Details of Publications', 'Fresh candidate/In-service candid', 'Details of Degree Programme', 'Referee Details', 'Proficiency in Language', 'Relatives Details', and 'Remarks'. At the bottom of the page, there is a copyright notice 'Copyright © Education Portal 2017-2022' and an 'Activate Windows' watermark.

Figure 14. Fresh Candidate/In-Service Candidate

- After selecting, the desired option (Yes/No), move on to next page that is “Details of Degree Programme”.

## 6.5 Details of Degree Programme

The screenshot shows the application form for the Netaji Subhas - ICAR International Fellowship, Step 5: 'Details of Ph. D degree programme applied for'. The sidebar is identical to the previous step. The main content area contains a form with the following fields: 'Name of the degree programme' (text input, value: 'Post Doctoral'), 'Stream' (dropdown menu, value: '--Please select--'), 'Discipline/subject' (dropdown menu, value: 'Select'), 'Academic session' (dropdown menu, value: '--Please select--'), 'Year of admission' (dropdown menu, value: 'Select'), 'Prescribed duration of the degree programme in years' (text input), 'Proposed area of study' (text input), 'Title of proposed research plan' (text input), 'Host University Name' (dropdown menu, value: '--Please select--'), 'Name of other University:' (text input), 'Host University Address' (text input), 'Contact Person Details' (text input), 'Acceptance letter for admission from Host University?' (radio buttons, 'Yes' selected), and 'Copy of research plan enclosed' (radio buttons, 'Yes' selected). At the bottom of the form are 'Submit' and 'Next' buttons. To the right is the same vertical stack of buttons as in Figure 14. The 'Activate Windows' watermark is visible at the bottom right.

Figure 15. Details of Degree Programme

- Now enter the details of Degree Programme pursued like year of submission, name of degree programme, stream, subject, name of university etc. and then click on the submit button.
- After filling the entire details move on to next category, that is “Referee Details”.

## 6.6 Referee Details

Figure 16. Referee Details

- Now enter the details like name, address, phone number and email id in this page.
- After entering the details press on the submit button and move forward to next category “Proficiency in Language”.

## 6.7 Proficiency in Language

Sr.No	Name of Language	Good	Fair	Poor	Action
1	English (Written)	True	False	False	Delete
2	English (Spoken)	True	False	False	Delete

Figure 17. Proficiency in Languages



- Fill the Language and how proficient you are in the language and click on the submit bottom.
- User will be able to view the details at the bottom of the page.
- After this page, user needs to move to the next page, which is “Relatives Details”.

## 6.8 Relatives Details

Netaji Subhas - ICAR International Fellowship

Name and Address of Close Relatives or Friends, if any, in the Country

Name  Address

Contact Number with country code  Email

Work / Teaching Experience

Achievements

Details of Publications

Fresh candidate/In-service candic

Details of Degree Programme

Referee Details

Proficiency in Language

Relatives Details

Remarks

Figure 18. Relative Details

- Here enter the details like Name, Address, Contact Number and Email of the Close Relatives or Friends if any in the country.
- Click on the submit button and move further to “Remarks” category.

## 6.9 Remarks

The screenshot shows a web interface for the 'Netaji Subhas - ICAR International Fellowship'. On the left is a dark green sidebar with navigation options: 'My Profile', 'FELLOWSHIP', 'Basic Details', 'Asean Fellowship', 'Netaji Subhas Fellowship', 'Annexures', and 'Preview Application'. The main content area is titled 'Netaji Subhas - ICAR International Fellowship' and features a 'Remark's' section with a text input field labeled 'Remarks (if any)' and a green 'Submit' button. To the right of the form is a vertical stack of buttons: 'Work / Teaching Experience', 'Achievements', 'Details of Publications', 'Fresh candidate/In-service candid', 'Details of Degree Programme', 'Referee Details', 'Proficiency in Language', 'Relatives Details', and 'Remarks'.

Figure 19. Remarks

- This is the last category under “Netaji Subhas Fellowship” and if users have any kind of information to share regarding the details can mention here.
- Finally click on the submit button for further process.
- After completing the “Netaji Subhas Fellowship” category move on to the next category, that is “Annexures”.

## 7. Annexures

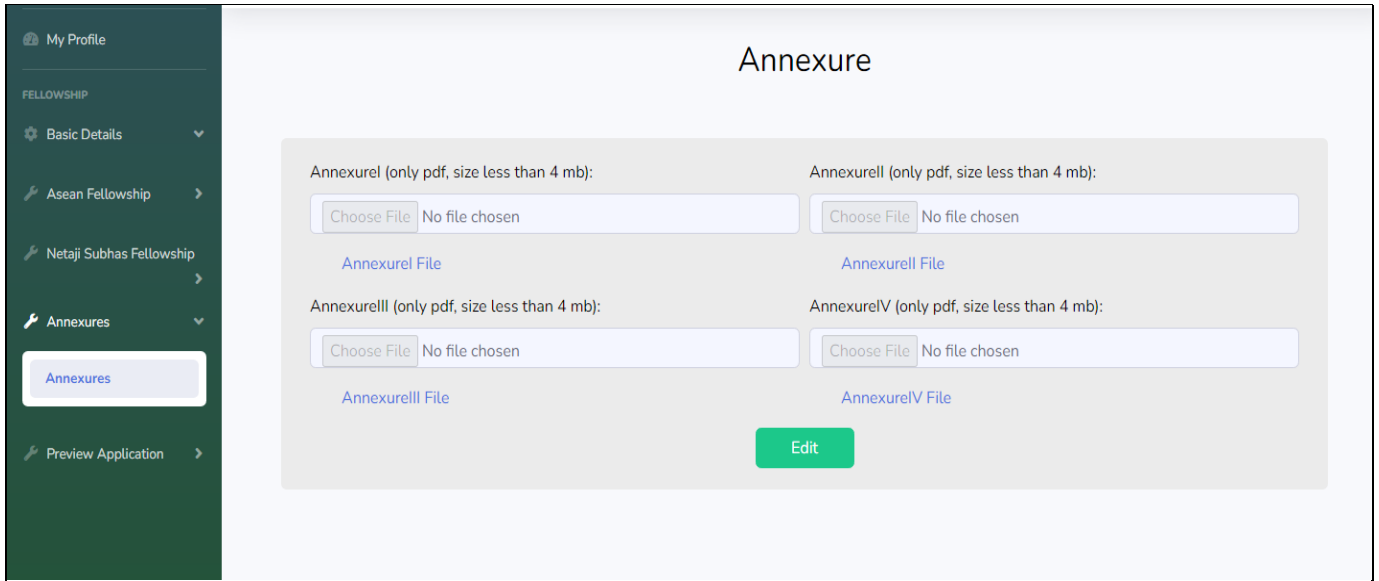


Figure 20. Annexure

- In this menu option users will have to upload the Annexure in pdf format.
- User can also edit the form if there is any change in the annexure.

## 8. Preview Application

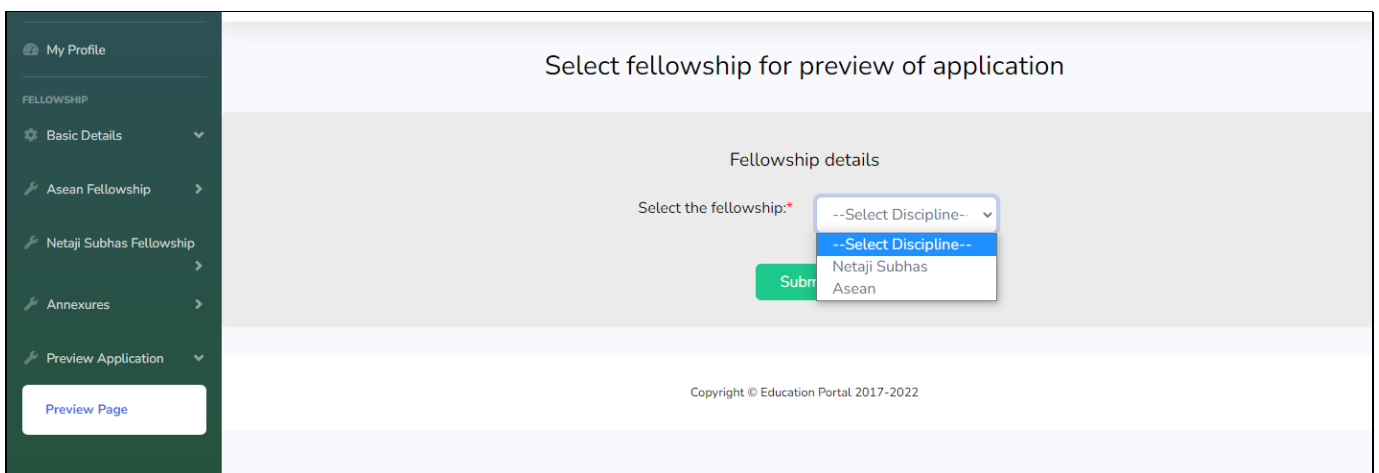


Figure 21. Print Application

- In this section, users will have option to preview the Completely filled Application by selecting the fellowship scheme(“Netaji Subhas” or “ASEAN”).
- Fellowship option( “Netaji Subhas Fellowship” or “Asean”) will be visible as per the availability during that time period.
- User can view the complete application as shown in figure 22 (Part 1, 2, 3).
- User can also print the complete application in the end by clicking on the “Print Form” button.

You have finally submitted the application.

INDIAN COUNCIL OF AGRICULTURE RESEARCH  
EDUCATION DIVISION  
KRISHI ANUSANDHAN BHAVAN - II, PUSA, NEW DELHI 110012


APPLICATION FORM FOR NETAJI SUBHAS - ICAR INTERNATIONAL FELLOWSHIP 2022-23

**Part A**

1. Full Name: Mr. Shivam Chaudhary  
2. Sex: Male  
3. Date of birth: 1993-09-09  
4. Contact details:  
a. Postal address: B-10 Pallavpuram Phase 1 Modipuram Meerut, Meerut, Uttar Pradesh, India, 250110  
b. Permanent home address: B-10 Pallavpuram Phase 1 Modipuram Meerut, Meerut, Uttar Pradesh, India, 250110  
c. Phone number: 9557578579  
d. Email: shivamcs579@gmail.com

5. Nationality: Indian  
6. Father's/Guardian's name: Prem Singh  
a. Relationship to applicant: Father  
b. Occupation: Doctor  
c. Father's/Guardian's nationality: Indian  
d. Father's/Guardian's address: B-10 Pallavpuram Phase 1 Modipuram Meerut

7. Country of residence: India  
8. Passport details:  
a. If Indian, Aadhar No.: 545235543534  
b. Passport No.: NA  
c. Date of issue: NA  
d. Place of issue: NA  
e. Date of expiry: NA  
f. Passport file: [Passport File](#)



Activate Windows  
Go to Settings to activate Windows.

Figure 22. Preview Application (Part 1)

education2.icar.gov.in/FellowShip/Previewpage\_nsf?id=1&userid=1&appid=NS01

Degree	University/Institution	Year	Subject	Result type	Result	Document
Highschool	sasds	1987	ddd	CGPA	94.8	<a href="#">View</a>
Inter	sdaff	2020	ggg	CGPA	81	<a href="#">View</a>

**Part B**

10. Professional work experience & achievements:

I) Work / Teaching Experience:

Sr.No	Name of Organisation	Designation	From	To	Address	Remarks	Document
1	NA	NA			NA	NA	<a href="#">View</a>

II) Achievements (Awards/Scholarships/Honours):

Sr.No	Type of Achievements	Name	Year	Remarks	Document
1	Awards	Celebration award	0	Good	<a href="#">View</a>
2	Scholarships	adds	0	Good	<a href="#">View</a>

III) Details of publications:

Sr.No	Title of Publication	Authors	Name of Journal	Journal ID	NAAS Score	Year	Document
1	NA	NA	NA	NA	0	0	<a href="#">View</a>

11. In-Service candidate: Yes

Name of organization	Address	Head of organization	Deputation permission from parent organization	NOC file
111	B-10 Pallavpuram Phase 1 Modipuram Meerut	Mukesh Kumar	True	<a href="#">View</a>

12. Details of Ph. D degree programme applied for:  
a. Stream:  
b. Discipline/subject:  
c. Name of degree:  
d. Academic session and year of admission  
e. Prescribed duration of the degree programme in years:

Activate Windows  
Go to Settings to activate Windows.

Figure 23. Preview Application (Part 2)

education2.icar.gov.in/FellowShip/Previewpage\_ns?id=1&userid=1&appid=NS01

11. In-Service candidate: Yes

Name of organization	Address	Head of organization	Deputation permission from parent organization	NOC file
111	B-10 Pallavpuram Phase 1 Modipuram Meerut	Mukesh Kumar	True	<a href="#">View</a>

12. Details of Ph. D degree programme applied for:

- Stream:
- Discipline/subject:
- Name of degree:
- Academic session and year of admission
- Prescribed duration of the degree programme in years:
- Proposed area of study:
- Title of proposed research plan:
- HostUniversity, name, address and contact person details:
- Acceptance letter for admission from Host University:
- Copy of research plan enclosed:

13. Names, address, phone number and e-mail address of two referees (one of the two referees should preferably be his/her supervisor in the current occupation (if employed) and one who is an expert in the area and well acquainted with the candidate's work):

14. Proficiency in languages:

Sr.No	Name of Language	Good	Fair	Poor
1	English (Written)	True	False	False
2	English (Spoken)	True	False	False

15. Name and address of close relatives or friends:

16. General remark:

Annexure: [AnnexureI File](#) [AnnexureII File](#) [AnnexureIII File](#) [AnnexureIV File](#)

[Print form](#)

Activate Windows  
Go to Settings to activate Windows.

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Figure 24. Preview Application (Part 3)

- After completely viewing the information user can print the form and also download it.

**Important: - After completely going through the application, User have to click on “Submit” button so that the application is submitted. If user will not click on “Submit” button the application will not be considered as submit.**